

Hutchinson Elementary

Date: September 1, 2022

Time: 4:00 P.M.

Location: Zoom Meeting ID: 848 652 6951 Passcode: tigers

I. Call to order: 4:00 PM

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Melissa StJoy	Present
Parent/Guardian	Antonio Cousins	Present
Parent/Guardian	Erica Willis	Absent
Parent/Guardian	Vacant	N/A
Instructional Staff	Bria Lundy	Present
Instructional Staff	Courteney Manning	Present
Instructional Staff	Akithia Atkinson	Present
Community Member	Brenda Williams	Present
Community Member	Zakiya Lescott	Present
Swing Seat	Marquaan West	Absent
Student (High Schools)	N/A	N/A

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: **B. Lundy**; Seconded by: **C. Manning**
Members Approving: M. StJoy, C. Manning, B. Lundy, A. Atkinson, Z. Lescott
Members Opposing: A. Cousins
Members Abstaining:
Motion Passes

b. **Fill Vacant Positions**

Vacant Position:	Parent/ Guardian
Appointee's Name:	Working with school parent liaison to fill vacant parent seat.
Open Position:	Community Member
Appointee's Name:	Brenda Williams

c. **Approval of Previous Minutes:** Motion made by: **B. Lundy**; Seconded by: **C. Manning**

Members Approving: B.Lundy, A. Atkinson, Z. Lescott, C. Manning

Members Opposing:

Members Abstaining:

Motion Passes

d. **Election of Officers**

Officer Position:	Chair
Appointee's Name:	Z. Lescott
GO TEAM Members In favor	M. StJoy, A. Cousins, C. Manning, B.Lundy, A.Atkinson
GO TEAM Members Opposed	
GO TEAM Members Abstaining	
Officer Position:	Vice Chair
Appointee's Name:	C. Manning
GO TEAM Members In favor	M. StJoy, A. Cousins, C. Manning, B.Lundy, A.Atkinson
GO TEAM Members Opposed	
GO TEAM Members Abstaining	
Officer Position:	Secretary
Appointee's Name:	Z. Lescott
GO TEAM Members In favor	M. StJoy, A. Cousins, C. Manning, B.Lundy, A.Atkinson, Z. Lescott
GO TEAM Members Opposed	
GO TEAM Members Abstaining	
Officer Position:	Cluster Representative
Appointee's Name:	A. Atkinson

GO TEAM Members In favor	M. StJoy, A. Cousins, C. Manning, B.Lundy, A.Atkinson, Z. Lescott
GO TEAM Members Opposed	
GO TEAM Members Abstaining	

e. Set GO Team Meeting Calendar

	Date	Time	Location	Public Comment (Yes/No)
1	9/1/222	4:00 p.m.	Zoom ID 848 652 6951 passcode: tigers	No
2	10/6/22	5:00 p.m.	Zoom ID 848 652 6951 passcode: tigers	Yes
3	11/3/22	5:00 p.m.	Zoom ID 848 652 6951 passcode: tigers	No
4	12/1/22	5:00 p.m.	Zoom ID 848 652 6951 passcode: tigers	Yes
5	1/26/23	5:00 p.m.	Zoom ID 848 652 6951 passcode: tigers	No
6	2/16/23	5:00 p.m.	Zoom ID 848 652 6951 passcode: tigers	Yes
7	3/16/23	5:00 p.m.	Zoom ID 848 652 6951 passcode: tigers	No
8	4/20/23	5:00 p.m.	Zoom ID 848 652 6951 passcode: tigers	Yes
9	5/11/23	5:00 p.m.	Zoom ID 848 652 6951 passcode: tigers	No

f. Review and Approve Public Comment Format

Opportunities for public comment are available for Hutchinson Elementary School GO TEAM to hear from members of their community.

If the meeting is held virtually, stakeholders wishing to provide comment during GO TEAM meetings should join the link at least 10 minutes before the meeting begins and sign in.

If the meeting is held face to face, stakeholders wishing to provide comment during GO TEAM meetings should arrive at the Hutchinson Elementary Media Center at least 10 minutes before the meeting begins and sign in. Stakeholder’s comments will be heard in the order in which individuals signed in.

Twenty (20) minutes of time during the GO TEAM meeting will be offered to the public to make comments. Everyone is asked to please plan to speak no more than two (2) minutes.

GO TEAM members will not provide response or engage in direct conversation during meetings.

Motion to adopt made by: B. Lundy; **Seconded by:** C. Manning

Members Approving: A. Cousins, M. StJoy, B. Lundy, C. Manning, Z. Lescott, A. Atkinson

Members Opposing:

Members Abstaining:

Motion Passes

g. **Review and Adopt GO TEAM Norms**

- This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.
- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will be respectful of each other at all times.
- We will be open-minded.
- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity

Motion to adopt made by: C. Manning; **Seconded by:** B. Lundy

Members Approving: A. Cousins, M. StJoy, B. Lundy, C. Manning, Z. Lescott, A. Atkinson

Members Opposing:

Members Abstaining:

Motion: Passes

IV. Discussion Items

a. **General School Updates:**

- PBIS implementation begin in August. PBIS- behavior norms and expectations have been adopted across Hutchinson. Teachers have been trained on PBIS expectations.
- Return of partners- Northwestern Mutual continues to support Hutchinson. Delta Airlines donated several school supplies and uniforms. In addition, Delta Book Buddies are scheduled to come in the month of October.

b. **School Priorities:**

- I. Fostering Academic Excellence for All- Improve students' mastery of core content knowledge, cultivate a rigorous STEM program model (phase 2), prepare all students to have the essential life skills to be self-aware, collaborative, and accepting of diversity

- II. Building a Culture of Student Support- Build systems identifying and addressing root causes to promote social and academic growth, build systems and resources to support STEM implementation
- III. Equipping and Empowering Leaders and Staff- build teacher capacity in core content areas, particularly Math and ELA
- IV. Creating a System of School Support- Inform and engage the school community, develop a positive school culture

V. Information Items

a. **Principal's Report**

I. Enrollment

Projected Enrollment	259
Current Enrollment	265
Difference	+6 (as of 15 th day of school)

II. Budget

Budget Impact	<ul style="list-style-type: none"> • Day 15 leveling: \$27,470 • Available reserve funds FY2023: \$54,737 • Carryover of unspent FY2022 non-personnel funds: \$28,314 <p>TOTAL+\$110,520 (at the SSF base per pupil amount of \$4,578)</p>
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III. GMAS Results

Test Subject	Grade	year	Comparison	Tested	Performance		
ELA	All	2022	All	154	63%	27%	8%
Math	All	2022	All	154	48%	37%	14%
Sci	All	2022	All	56	54%	32%	7%

Dark Green- distinguished/advanced; **Green-** proficient; **Yellow-** developing; **Red-** did not meet the standard

- Teachers have further dissected GMAS data into domains to inform their instruction.
- Hutchinson’s School Improvement Plan (SIP) goal is to decrease students not meeting by 5% and increase the percentage of proficient students by 3-5%.
- 6% of our students with disabilities (SWD) met or exceeded standards in ELA and 12% met or exceeded standards in math.
- 4% of English Language Learners (ELL) scored proficiency or above in ELA and 12% in math.

College Career Readiness Performance Index (CCRPI)- Attendance is an area of growth. There has been some improvement from last school year.

Glows- areas of strengths

- Students are demonstrating consistent growth in mathematics
- ELL and SWD students are demonstrating proficiency in subject areas
- Hutchinson had 5th graders performing at proficient and distinguished in science.

Grows- areas for growth

- Phonemic awareness and the writing process are targeted areas of growth to enhance our ELA data
- Only 58% of Hutchinson students were present 90% of the time

VI. Announcements- No announcements currently.

VII. Adjournment

Motion made by: **C. Manning** ; Seconded by: **B. Lundy**

Members Approving: A. Cousins, B. Lundy, C. Manning, M. StJoy, Z. Lescott, A. Atkinson

Members Opposing:

Members Abstaining:

Motion Passes

ADJOURNED AT 5:12 PM

Minutes Taken By: **Bria Lundy**

Position: **Secretary**

Date Approved: **10/6/2022**